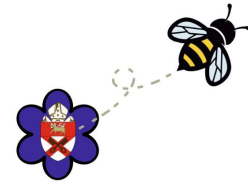




Celebrate



Collaborate



Pollinate

'Quick read' Attendance Policy

For more details, please see the attendance page on our school website.

What time does school start and finish?

School starts at 8.45am (you can drop off from 8.30) and finishes at 3.15pm.

Which senior leader in school has responsibility for attendance?

Mrs. Smart.

How do I let school know that my child will be unexpectedly absent?

Dojo, email or leave a message on our answerphone by no later than 9.00am on the day of the absence.

What is school doing to encourage good attendance?

Attendance is monitored closely in school and parents are updated via the school newsletter.

How do I let school know about a planned absence?

Please complete a leave of absence form from the office.

What happens if my child doesn't arrive at school and I haven't informed them about an absence?

We will dojo then ring you to check everything is OK. If we are unable to reach you, we may complete a home visit.

Who can I talk to if I have concerns about my child's attendance?

We are all happy to help. Please talk to office staff, your child's class teacher or Mrs. Smart.

When do the Local Authority get involved and issue fines?

If more than 10 sessions (5 days) are recorded as unauthorized in 4 months.



Burneston C. of E. Voluntary Aided Primary School
Burneston, Bedale, North Yorkshire, DL8 2HX
Tel. 01677 423183 admin@burneston.n-yorks.sch.uk
Headteacher: Mrs S Smart (BA Jt Hons, PGCE, NPQH, MCCT)

